BUSINESS ANALYST ROLES

COMPETENCIES

ENTRY LEVEL BA (SYSTEMS ANALYST)
- New to Role
- No practical experience
- Exposure to Tasks and Techniques
- Typically needs help

ENTRY LEVEL BA (FUNCTIONAL ANALYST)
- Limited practical experience
- Deeper understanding of Role
- Deeper understanding of Tasks & Techniques
- Typically needs help

JUNIOR BA (FUNCTIONAL ANALYST)
- 3-5 years experience
- Works independently
- Experience selecting Techniques
- CCBA Designation (Certified Business Analysis)

INTERMEDIATE BA (BUSINESS REQUIREMENTS ANALYST)
- +5 years experience
- Works independently
- May supervise
- Deep working knowledge
- CBAP Designation (Certified Business Analysis)

SENIOR BTA (BUSINESS SYSTEMS TECHNOLOGY ANALYST)
- +10 years experience
- Works with ambiguity and complexity
- Advanced Demonstration of Competencies

ADVANCED GENERALIST BTA
- CBATL Certification
- +5 years experience
- Works independently
- May supervise
- Deep working knowledge

CBAP Certification

FUNCTIONAL ANALYST

Performs business analysis tasks through specializing in a specific technology product and its features.

May specialize in a specific set of technologies or applications an organization uses and the specifics of how the applications are used within an organization.

This role typically liaises with the Business Requirements Analyst or Business Systems Technology Analyst.

Utilizes broad IT knowledge of the business to implement IT solutions that address business needs.

Ensures the IT solution reflects the functionality necessary to address business goals and objectives.

Traces business requirements through to test plans and cases, reducing time to fix issues and identifying anomalies.

ADVANCED GENERALIST BTA
- Advanced demonstration of all of the above.
- Thought Leader Certification

Business Requirements Analyst

Understands how work is being conducted and through analysis, determines solutions to the issues. The solution could include training, a process change, modifications to business rules, modifications to or implementation of new technology, or a combination of all four.

Works with stakeholders to conduct a feasibility study and possibly a business case to justify an investment in change.

Systems Analyst

Performs business analysis tasks through specializing in a specific technology product and its features.

They are not specialists in an organization's processes or use of technology, but a specific technology independent of an organization.

This analyst consults on the specific workings, features and functions of specific software, commonly commercial off the shelf.

Updated: Jan 10 2019